

**I  FRIDAY**

**... A LOT ...**

Start Time	Start Time	Activity	End Time	End Time
8:00	11:05	Agenda Work on Safety project	8:25	11:25
8:45	11:45	Meeting in Lecture Hall with Animation and VGD	9:30	12:30
9:30	12:30	Work on safety projects	10:15	1:10
10:15	1:10	Clean up	10:20	1:15
1:20	1:15	Come to middle tables for end of class activity	10:20	1:35
Class excused				

A photograph of a snow-covered Christmas tree in a winter forest at night. The tree is decorated with colorful lights and ornaments. The background shows snow-covered trees and a dark blue sky.

\*Christmas is in 97 days

\*Tory & Peter's  
birthday is in 186 days

\*Very important

- \* 😊 **Lab fees** - Lab fees are due! Students will not be allowed in shop/lab areas until fees have been paid. If the fee creates a financial hardship, assistance may be available. See Lisa the Bookkeeper in Building 1 for questions, financial assistance, or to make a payment. Cash or checks only.
- \* 😊 **Parking** - Students driving to and from Sno-Isle TECH are required to obtain a parking permit from the office. There is no charge for the permits. Parking permits must be approved by parents and sending schools before submitting them to Sno-Isle TECH. Student parking is located in front of Building 1.

\* 😊 **Emergency forms** - Return your Emergency Form to your instructor, completely filled out and signed. Students will not be allowed in shop/lab areas until the form has been returned to their instructor.

\* 😊 **Attendance** - When students are absent, parent/guardians should leave a message on the Attendance Line giving the student's name, parent/guardian's name, date, and the reason for the absence. 425-348-2222, Option 1.

## \* Monday

- \* Personal presentations
- \* Lecture
- \* Work on projects

## \* Tuesday

- \* Personal presentations
- \* Lecture
- \* Work on projects

## \* Wednesday

- \* Project Presentations
- \* Work on unit
- \* Study for test

## \* Thursday

- \* Project Presentations
- \* Work on unit
- \* Study for tes

## \* Friday

- \* Finish up and turn in all work
- \* Take test

**\* This Week**

- \* Understand the difference between a policy and procedure
- \* Identify a policy
- \* Identify a procedure
- \* Understand where policies and procedures come from
- \* Identify OSHA, Federal Agencies, and other groups that set up policies
- \* Set up Policies and Procedures

# \* Learning Targets—1st Year

\* Grab a Wall  
Street Journal  
and find a Tech  
Article!

\* **READING**

\*What is the  
name of your  
article?

\*QUESTION ONE

\*What is it  
about?

\*QUESTION TWO

\*What do you, as a future tech professional, do you need to know related to this?

\*QUESTION THREE

\* How does this information impact us now?

\* QUESTION FOUR

\*What about this technology do you think will impact us in the future?

\*QUESTION FIVE

\*What in the article would you need to learn more about to be a more knowledgeable technician?

\*QUESTION SIX

\* In your project, did you read the rubric and check to make sure all of your sections are there?

\* **QUESTION SEVEN**

\* Do you find your project manager has been effective in managing your project?

\* QUESTION EIGHT

\* How can he or she help you better?

\* QUESTION NINE

\* Have you found the test review? It is at [teechur.com](http://teechur.com) → Modules → Policies and Safety → Scroll to the bottom

\* QUESTION TEN